

34011/20/2017 – Gen.
Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers

Shastri Bhawan, New Delhi

Dated: 15.01.2018

Subject: Tender notice for disposal of/ auction of wooden scrap, furniture articles and others office equipment.

Sealed tender are invited for disposal of / auction of wooden scrap, furniture articles & others office equipment etc. "as is where basis is" (list of items enclosed with Annexure -I).

2. The above items are located in Shastri Bhawan, New Delhi – 110001. Details for inspection, contact person, tender acceptance are as under:-

Date & time for inspection of items	Working day between (15.01.2018 to 17.01.17 during 2.00 PM to 4.30 PM)
Contact person	Sh. P.B. Sahu, Under Secretary(Gen.) Room No – 205 D wing, Department of Fertilizers, Shastri Bhawan, New Delhi Tel- 23387492
Tender Notice available at	www.dof.nic.in
Date & time and place for acceptance of tender	In the tender box kept at the facilitation centre Department of Fertilizers, Garage no 12 near Gate no – 3 During office up to 3.00 PM on or before 18.01.2018
Date & time for opening of tender	18.01.2018 at 3.30 PM. An EMD for Rs. 1,000/- (One Thousand Only) should be deposited with the tender in the form of an Account payee Bank draft/pay order Nationalized Bank in favour of "Pay & Account Officer, Department of Fertilizers, payable at New Delhi.



General Terms & condition:

Bidders may inspect the items on the stipulated date & time.

1. The items shall be sold to the highest bidders. The bids are invited for the lot (i.e. all the items contained in the Annexure -I of consolidate list of wooden scrap, furniture articles and other office equipment as a whole and no bid would be accepted for any part of the same.
2. The Earnest Money Deposit (EMD) of successful bidder shall be adjusted from the total Payment.
3. The successful bidder has to make full balance payment, after due adjustment of EMD, in the form of Demand Draft in favour of "Pay Account Officer Department of Fertilizers, Payable at New Delhi" within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one month after the auction date, without any interest.
4. No items once disposed to the successful bidder shall be taken back by this Department on any condition whatsoever.
5. The successful bidder will be requiring lifting all the items from the disposal site within three days after the payment of the balance amount. On failure to do so this Department shall have the right to forfeit the entire amount of the bidders and dispose the items to alternated bidder. The successful bidder, of their own cost, will also be required to make their own arrangement of transport, labour etc. for lifting the disposed items.
6. Quotation letter in sealed envelope marked "TENDER DISPOSE OF /AUCTION OF WOODEN SCRAP, FURNITURE ARTICLES & OTHER OFFICE EQUIPMENT" SHOULD be address to Sh. P.B.Sahu, Under Secretary (Gen) to the Govt. of India, Room No 205 D wing, Department of Fertilizers, Shastri Bhawan, Dr. Rajinder Prasad Road, New Delhi -110001.
7. The quotation must be dropped in the tender box in Facilitation centre, Garage no 12, Shastri Bhawan, New Delhi on or before the due date and time otherwise it is liable to be rejected. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
8. The financial bid should be given in both in figure and words. Any overwriting or erasing in the figure shall not consider for acceptance of the rates offered by the tenders.



9. Department reserves the right to accept or reject any/ all quotation without assigning any reasons whatever.
10. Each page of tender document should be signed by the bidder(s).
11. Incomplete and unsigned quotation is liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in **Annexure -I**
12. Bidder must enclose copy of address proof (Voter I card/ Adhaar Card/ Driving Licence etc.) and PAN Card / TAN along with his bid.
13. The Earnest Money Deposit (EMD) of 1,000/- (One Thousand only) must accompany the quotation, without which the bid shall be summarily rejected.



P.B.Sahu

Under Secretary to the Govt. of India

Copy to

1. Sr. Technical Director (NIC), with the request to upload the Tender Notice of the web site of the Department.
2. All Minister/Department of Government of India with the request that they may bring the contents of this notice to their Contractor, if any.

Tender form for disposal of / auction of wooden scrap, furniture articles and others office equipment.

Full address of the Dealer/ Firm With Telephone No. (Attach proof)	
Detail of EMD	
Pan / Tan number of the Dealer or Firm (attached proof)	

I / We have inspected the obsolete items and am / are interested to purchase the same on as where is basis. My/Our offer for the items is given below:-

S.No.	Name of particular	Total Qty / Kg.	Unit price in (Rs.)	Total Price in (Rs.)	(Amount in words)
01.	Wooden Scrap (Wooden partition, wooden Storage table glass etc.)	1000 kg (approx)			
02.	Wooden furniture (officer table, computer table)	05 Nos.			
03.	Photo copy machine (Toshiba)	01 Nos.			
04.	Paper shredder machine	04 Nos.			
05.	Mic Trolley	01 Nos.			
06.	Wall Fan	01 Nos.			
07.	Sofa (2 Seater)	02 Nos.			
08.	Steel Car Bumper	03 Nos.			
			Grand total:-		

I / We have gone through the terms and condition given in the tender document and agree with the same. I/We understand that in the event of non compliance of the terms and condition of the tender my/our EMD shall be forfeited by the Department of Fertilizers.

Signature of the Tendered

(With Seal)

To,
Shri P.B. Sahu
Under Secretary (Gen.)
Department of Fertilizers
Room No- 205 'D' wing
Shastri Bhawan, New Delhi

Annexure -I

Consolidate list of the unserviceable items in this Department

S.No.	Name of particular	Total Qty / Kg.
01.	Wooden Scrap (Wooden partition, wooden Storage table glass etc.)	1000 kg (approx)
02.	Wooden furniture (officer table, computer table)	05 Nos.
03.	Photo copy machine (Toshiba)	01 Nos.
04.	Paper shredder machine	04 Nos.
05.	Mic Trolley	01 Nos.
06.	Wall Fan	01 Nos.
07.	Sofa (2 Seater)	02 Nos.
08.	Car Steel Bumpers	03 Nos.