

**No. 34011/8/2017 – Admn.**  
**Government of India**  
**Ministry of Chemicals & Fertilizers**  
**(Department of Fertilizers)**

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Room No. 203-D, Shastri Bhawan,  
New Delhi-110001.

Dated: the 4<sup>th</sup> July, 2018.

**TENDER NOTICE**

Subject: **Rate Contract for Dry cleaning of furniture upholstery, vertical blinds, floor tiles etc.**

Department of Fertilizer invites bids for the dry cleaning of Furniture articles etc. as per list attached at annexure-I for a period of one year on the terms and conditions mentioned below. Sealed quotation (s) duly superscribed **Dry-cleaning of furniture upholstery, vertical blinds, floor tiles etc.** addressed to the undersigned along with an EMD of Rs. 2000/- in the form of DD drawn in favour of Pay & Accounts Officer, Department of Fertilizers, may be dropped in the Tender Box kept in the RTI-cum-Facilitation centre located in Garage No. 12, G.F., near State Bank of Patiala, Shastri Bhawan, New Delhi not later than by 12'o clock noon on **16.07.2018**. The quotation (s) received after the stipulated date / time will not be entertained. The quotations will be opened on the same day at 4pm in the cabin of the undersigned located in Room No. 205-D, Shastri Bhawan, New Delhi by the Tender Committee in the presence of the representatives of the firm who may wish to be present at the time of opening of bids. While submitting the tender, the intending tendering firm should furnish copies of PAN Number, Service Tax number etc. and preference will be given to such firms. Rates are to be given in the annexure enclosed with the Notice. Declaration certificate as well as important details about the company may be furnished as per the annexure enclosed.

2. The Department reserves the right to accept or reject any quotation(s) in full or in part without assigning any reason thereof.
3. The terms and conditions are as under:-
  - (a) No advance payment shall be made.
  - (b) **The Party should have 3 years' experience of undertaking such jobs in Ministries/Departments of Govt. of India/PSUs.**
  - (c) The representative / worker of the successful Party shall have to report on every Friday in the Gen. Section to collect of the work order, if any.
  - (d) No payment shall be made unless the work carried out is duly certified by the concerned section / officer.
  - (e) The successful party shall be responsible to make good any damage/loss to the article/object during undertaking of the job.
  - (f) No work shall be executed without written orders from the Section Officer (Gen.). The party should furnish his telephone nos. (landline as well as mobile) to the Section Officer (Gen.) so as to ensure his availability.

(g) If the work of the successful party is not found to the desired standards, the contract will be cancelled any time.

(h) Copies of PAN No. and Service Tax number should be enclosed with the quotation.

Yours faithfully,



(P.B. Sahu)

Under Secretary to the Govt. of India

To:

NIC with the request to put the Tender document on the web site of DOF.

**Annexure-I**Annexure to Tender Notice no. 34011/08/2017-Admn. dated 04<sup>th</sup> July, 2018

<b>S. No.</b>	<b>Item of work</b>	<b>Qty.</b>	<b>Approved Rates (Rs.)</b>
1.	Dry-cleaning of carpet	02	/sq.ft.
2.	Dry-cleaning of visitor chair (each)	241	
3.	Dry-cleaning of executive chair (each)	66	
4.	Dry-cleaning of computer chair (each)	186	
5.	Dry-cleaning of sofa set (3 sitter)	18	
6.	Dry-cleaning of sofa set (2 sitter)	13	
7.	Dry-cleaning of cushion) (each)	61	
8.	Dry-cleaning of curtain per panel	Nil	
19.	Washing of Vertical Blinds and fixing	50	
10.	Cleaning of PVC flooring with polish	02 rooms	/sq.ft.
11.	Cleaning of partition (PVC)	Nil	/sq.ft.
12.	Cleaning of window glass	17	/sq.ft.
13.	Cleaning of ceramic tiles	36 rooms	/sq.ft.
14.	Cleaning of wooden work section	151	/sq.ft.
15.	Cleaning of Aluminium window with glass Panel	45	/sq.ft.
16.	Dry-cleaning of Sofa set (01 sitter)	21	
17.	Dry-cleaning of Sofa set (04 sitter)	01	
18.	Wooden Settee	12	



DECLARATION

1. I, \_\_\_\_\_ son / daughter of  
Sh. \_\_\_\_\_ Proprietor / Partner/Director /  
Authorized signatory of \_\_\_\_\_ am  
competent to sign this declaration and execute this Tender document.
2. I have carefully read and understood all the terms and conditions of the  
Tender and are fully acceptable to me.
3. I hereby certify that our company has not been black listed by any  
Government Ministry / Department /PSU.
4. The information / documents furnished along with the above document are  
true and authentic to the best of my knowledge and belief. I / We am / are  
well aware of the fact that furnishing of any false information / fabricated  
document would lead to rejection of Tender at any stage besides liable to  
prosecution under appropriate law.

Date: \_\_\_\_\_ Signature of owner / Managing Partner Director

Place: \_\_\_\_\_ Full Name:

Company Seal

N.B: The above declaration, duly signed in token of their acceptance, should  
be enclosed with the bid.

LIST OF PARTIES WHOM LETTER SEEKING QUOTATIONS (WILL BE SENT BY MAIL ALSO)

1. M/s. Rajdhani Traders India  
E-940, SaraswatiVihar,  
Delhi-110034.
2. M/s. Apoorva Enterprises  
C-217, New Ashok Nagar,  
Delhi-110096
3. M/s. DevrajSohan  
Greenways Dyer & Dry Cleaners,  
B-6, Baldev Park,  
Parwana Road,  
Delhi-110051.
4. Shivangi Enterprises  
10/17, Lakpat Colony-2,  
Mittapur,  
New Delhi-110044.
5. Krishna Drycleaners,  
72/12, Pana UdyanwaliGali,  
Nerela,  
Delhi-110040.
6. Tarkeshwar  
H.No. 2105/4 F, Gali No.8,  
Prem Nagar, Patel Nagar Area,  
New Delhi-110008.